



SKATING SCHOOL INSTRUCTOR STAFF

The Skating School Instructor Staff's primary work is to provide excellent customer service to our customers under the purview of the Conservancy.

This part-time seasonal position reports to the Skating Director of the Conservancy. The schedule includes evenings, weekends, and holidays as required by the skating program schedule. Seasonal and year-round opportunities may be available.

The listed position requirements are not inclusive of all duties and others may be assigned by the Conservancy, within reason. The typical hourly range for this position is \$24 / hour; instructors may be offered a different hourly rate based on years of teaching experience in group lessons.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The Skating School Instructor is responsible for providing high-quality instruction in a safe, fun, and encouraging environment for participants of all ages and skill levels. Coaches teach fundamental skating techniques, promote confidence on the ice, and help students progress through established skill levels while maintaining the highest standards of safety and professionalism. You will be responsible for the following:

- Plan and conduct engaging group lessons.
- Teach basic through advanced skating skills using the organization's approved curriculum.
- Create a positive, inclusive, and supportive learning environment.
- Monitor student progress and provide constructive feedback.
- Ensure all participants follow rink safety rules and procedures.
- Demonstrate proper skating techniques and exercises.
- Communicate effectively with parents, guardians, and program staff.
- Assist with special events, exhibitions, competitions, and skating performances as assigned.
- Maintain accurate attendance records.
- Report injuries, incidents, or safety concerns immediately.
- Serve as a positive role model by demonstrating professionalism, sportsmanship, and respect.
- Following all uniform codes and name tags as required by management.

The above-listed position requirements are not inclusive of all duties and others may be assigned by supervisors and the Executive Director, within reason.

Minimum Qualifications

The Skating School Instructor is expected to possess the following skills, abilities, and qualifications:

- Must be 18 years of age or older.
- Previous experience coaching or teaching ice skating or FS 5 or higher skill level.
- Strong skating skills and knowledge of proper skating techniques.
- Ability to work with children, teens, and adults of varying skill levels.
- Excellent communication and interpersonal skills.
- Ability to motivate students while maintaining patience and professionalism.
- Reliable, punctual, and team-oriented.
- CPR, First Aid, and SafeSport certification.
- Clearance of background check as needed.
- Clearance of drug testing as needed.

Preferred Qualifications:

- Experience coaching figure skating, hockey skating skills, or recreational skating programs.
- Ice Sports Industry Professional Member.
- U.S. Figure Skating membership and coaching compliance, if applicable.
- Ability to understand and speak other languages will be helpful.

Physical Requirements:

- Ability to skate for extended periods.
- Ability to stand, bend, kneel, and demonstrate skating skills throughout lessons.
- Ability to lift and move equipment up to 25 pounds.
- Ability to work in a cold ice arena environment.

HOW TO APPLY

Please submit a resume and cover letter to cwilliams@ybgardens.org. Electronic applications only. Please include "Skating School Instructor - [Your Name]" in the subject

header.

ADDITIONAL INFORMATION

Benefits

Yerba Buena Gardens Conservancy offers eligible employees a generous benefits package including medical, dental, and vision care; short-term disability and life insurance; pretax commuter benefit; and a 403b retirement program with employer matching contribution.

Covid-19 Vaccination

Yerba Buena Gardens is a City and County of San Francisco property. All Conservancy employees, as well as sub-contracted staff, are required to be fully vaccinated. Proof of vaccination is required.

Equal Opportunity

The Conservancy is an equal opportunity employer and does not discriminate on markers of age, national origin, ethnicity, race, religion, ability, sexual orientation, gender, or political affiliation.

The Mission

The Yerba Buena Gardens Conservancy's mission is to provide arts, culture, recreation, and nature in beautiful, accessible, welcoming spaces for everyone through stewardship and collaboration.

The Work

Program, operate, maintain, and improve the publicly owned open spaces, facilities, and amenities, cultural facilities, and related components of San Francisco's Yerba Buena Gardens, working in conjunction with the Garden's nonprofit cultural organizations, commercial tenants and the City and County of San Francisco, for civic and public benefit and enjoyment by all visitors and residents.

The Gardens

Yerba Buena Gardens is a civic treasure in downtown San Francisco with more than five million annual visitors. As the centerpiece of the City's cultural, historic, convention and visitor district, and part of the rapidly growing Yerba Buena neighborhood, Yerba Buena Gardens is an urban oasis of cultural organizations, landscaped lawns, extensive public art, dining, cafés, programs and amenities for all ages and abilities, and award-winning

architecture built above and around Moscone Convention Center. With five acres of landscaped space, the Gardens hosts the Yerba Buena Gardens Festival with more than 100 free performances annually and is home to the Dr. Martin Luther King, Jr. Memorial and Fountain, Yerba Buena Center for the Arts, the Children's Creativity Museum, Yerba Buena Ice Skating and Bowling facilities, South of Market Child Care, historic LeRoy King Carousel, as well as a children's area with a sensory garden and playground. It is a place rooted in inclusivity where all can come to relax, celebrate, rejuvenate, and be inspired. We think of the Gardens as the soul of downtown.

Structure & Governance

The Conservancy is governed by a Board of Directors representing a cross-section of community members, civic leaders, and City appointees. The City/County of San Francisco provides oversight as landlord, auditor, and technical advisor. The Board of Directors hires the Executive Director of the Conservancy.

Organizational Culture

The Conservancy is staffed by a small, efficient team who work collaboratively with contractors, consultants, the Board, the community, and the City and County of San Francisco to accomplish the work of the organization. Being curious, multidisciplinary, team-oriented, while also questioning the status quo toward continuous improvement are keys to success in the organization. The Conservancy thrives through our high-performing, participatory, and fun-loving work environment.

The Conservancy is five years old and as such is well poised to define what the Gardens can and should be. As we grow, we include all our community in showing gratitude for the opportunity vested in us to coalesce around enlivening an oasis in the middle of the downtown San Francisco concrete jungle. We are operationally well-funded and to complete the capital projects we are well positioned to deliver.