

YERBA BUENA GARDENS  
CONSERVANCY

Board of Directors Meeting

Wednesday, October 13, 2021, from 12:00 – 1:30 pm

Via Zoom video conference

<https://us02web.zoom.us/j/4430185614>

Meeting ID: 443 018 5614

All Yerba Buena Gardens Conservancy Board meetings are open to the public. Attendees may address the Board on items appearing on the agenda during the discussion of those items and may also address the Board on items not on the agenda during the General Public Comment period, so long as the matters addressed fall within the scope of the Board's authority. Each speaker shall have up to 2 minutes to address the Board.

PLEASE NOTE: The times listed next to each agenda item are suggestions only. The Conservancy reserves the right to take up any agenda item at any time after the posted meeting time, and in any order, at the discretion of the Chair or by a vote of majority of the members present.

AGENDA

- A. **CALL TO ORDER AND REVIEW OF PUBLIC COMMENT GUIDELINES** (12:00pm)
- B. **INTRODUCTIONS** (12:05pm)
- C. **APPROVE MINUTES** from July 2021 Board meeting and September 2021 Special Board Meeting (12:10pm) (Maupin)
- D. **EXECUTIVE COMMITTEE REPORT** (12:15pm)(Maupin)
  - 1. **RECEIVE UPDATE** on the August 11 Executive Committee Meeting
- E. **GARDENS OPERATIONS COMMITTEE REPORT** (12:25m) (Tang)
  - 1. **RECEIVE UPDATE** on October 12 Gardens Operations Committee Meeting
  - 2. **RECEIVE UPDATE/DISCUSS/APPROVE** A service agreement with Able Inc. for Janitorial Services for the period November 1, 2021-October 31, 2023, at a Janitorial base rate of \$45.92 and foreman base rate of 47.46 hour for an expected total expenditure in FY21/22 of \$297,022.
- F. **AUDIT COMMITTEE REPORT** (12:35pm) (VanDegna)
  - 1. **RECEIVE UPDATE** on October 6, 2021, Audit Committee Meeting
  - 2. **REVIEW/DISCUSS/APPROVE** Report of Independent Auditors and Financial Statements Yerba Buena Gardens Conservancy June 30, 2021
- G. **FINANCE COMMITTEE REPORT** (12:45pm) (Bukowski)
  - 1. **RECEIVE UPDATE** on the October 6 Finance Committee Meeting
  - 2. **RECEIVE UPDATE/DISCUSS** first draft FY22/23 Budget
- H. **PRESENTATION** Organization presentation-VSC Sports-Yerba Buena Gardens Ice Skating and Bowling Center. (12:55 pm)
- I. **ANNOUNCEMENTS AND REQUESTS FOR INFORMATION AND FUTURE AGENDA ITEMS** (1:10 pm)
- J. **GENERAL PUBLIC COMMENT ON ITEMS NOT ON AGENDA** (1:15pm)
- K. **ADJOURN** (1:30 pm)

Upcoming Meetings

- Board of Directors: December 8, March 9, May 11
- Gardens Operations Advisory Committee: December 2
- Executive Committee: February 9, April 13, June 8
- Finance Committee: November 3, January 5, March 2, May 4