

Nominating Committee of the Board of Directors
Tuesday, July 7 from 3:00-4:30 pm

Location: Via teleconference

Board in attendance: Sean Jeffries, Nadia Sesay, Carol Tang

Staff: Scott Rowitz, Jill Linwood

Absent: None

Public in attendance: None

A. CALL TO ORDER

Chair Carol Tang called the meeting to order at 3:06 pm.

B. GENERAL PUBLIC COMMENT

None.

C. REVIEW/DISCUSS/APPROVE confirming a second term for Board members whose first term expires end of FY 19/20.

Carol reminded committee members that at the Conservancy's founding, we created staggered board terms.

The following board members' first term ends this fiscal year:

- Ken Bukowski
- John Elberling
- Aaron Grizzel
- Anna Van Degna
- Joaquin Torres

Carol explained that all are anticipated to continue on to their second terms, but it is important to confirm this. Carol volunteered to contact each of these board members, and ask them to continue their board service.

The committee unanimously approved extending the terms of the existing board members whose terms expire on to a second three-year term. MSC: NS / SJ.

D. REVIEW/DISCUSS/APPROVE FY 20/21 Slate of Officers

Carol Tang framed the conversation re: a slate of officers for the next fiscal year. Committee members reviewed and discussed the potential slate of officers and committee chairs that staff had created to begin this discussion.

Following conversation, the Committee recommended that Cathy Maupin, Deborah Cullinan, and Ken Bukowski continue on as Chair, Vice Chair, and Treasurer. Cathy, Deborah, and Ken have said they will serve a second year of their officer terms, if the Board so chooses.

In addition, the Committee recommended and asked Carol Tang to serve as Board Secretary.

The committee unanimously approved the slate of officers and committee chairs. MSC: NS / SJ

Nadia will contact Cathy, Deborah, Ken, and Anna to formally ask them to continue their roles next fiscal year.

E. DISCUSS the process to identify, nominate and confirm a representative for the vacant board seat representing Family/Gardens user.

Carol Tang explained that there are currently three open seats on the board. The first seat is the existing “community” seat, which represents a Family/Gardens user. This seat was held by Lynn Farzaroli. This seat will need to be nominated by the community users of the board.

With discussion, the committee asked staff to seek out community colleagues for the Board. Staff will first send a letter to board committees for their input and nominations. Staff will then consider community organization leaders.

The Nominating Committee will vet these names, and present them to the Board. The Committee will also ask the Board for additional prospect names for this community seat.

F. DISCUSS the process to work with the City Administrator to fill the vacant Cultural Affairs City Board seat.

Carol Tang explained that this vacancy was previously Tom DeCaigny’s seat. The City is presently recruiting for his replacement and once his successor is chosen, s/he will fill this Board seat. The Committee agreed that when appropriate, we can reach out to Naomi Kelly for further input.

G. DISCUSS the process to work with Supervisor Haney's office to fill the vacant District 6 City Board seat.

Carol Tang explained that Supervisor Haney is aware that this open seat is to be held by a district representative. Nadia Sesay volunteered to following up with the Supervisor.

H. DISCUSS date, time, and agenda for follow up Nominating Committee Meeting.

The committee will regroup in approximately 60 days to collect feedback on the recruitment process for the open community seat. At that time, the Nominating Committee will begin the process of recruiting and interviewing candidates.

The Nominating Committee’s goal is to have these seats filled in January. Nadia explained that in her experience, civic seats can be vacant for 1-2 years.

I. ANNOUNCEMENTS and request for future agenda Items.

None.

J. ADJOURN

The meeting was adjourned at 3:43 pm.